

Approved For Release 2001/08/02 : CIA-RDP78-03991A000400050024-6

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 18 November 1954

FROM : Chief, Real Estate & Construction Division

SUBJECT: Weekly Activity Report

1. Items of Special Interest:

25X1A6a

a. Building of TSS Laboratory at [REDACTED]

25X1C4a

Conference with [REDACTED] on 18 Nov.
indicates that plans are in position to be completed
by 10 Dec. as previously mentioned.

25X1A12a

25X1A12a

c. DCI Move from Admin. Bldg. to South Bldg.:

- (1) Work progressing satisfactorily in priority area #1, plumbing and plastering completed. Painting in progress, scheduled for completion by the middle of next week. Partition work, plastering and electrical installations in priority areas #2 and #3 in progress.
- (2) PBS proceeding with miscellaneous items in DCI area. All window grilles have been removed.
- (3) PBS formally notified to proceed with improvements in DCI and Deputy Director's suites in the amount of \$27,450.
- (4) Memo being prepared regarding the future location of the snack bar now located at the main entrance of South Bldg.
- (5) Meeting is being held with Chief, Physical Security Br. today re alterations required in first floor reception area.

- 2A-

d. Tunnel Project:

Wood forms for tunnel side walls approximately 50% complete. Concrete pouring scheduled for Monday or Tuesday next week, weather permitting. Contractor requested to complete weatherproofing cover over generator, etc.

e. Antenna Project:

Work completed. Final inspection scheduled for early part of next week.

2. General:

Division regulations pending publication.

3. Projects and Studies in Process:

a. Construction and Utilities:

- 25X1A6a (1) [REDACTED]
- (a) Correction of defective anchorage of emergency power generator, [REDACTED] 25X1A
- Engine generator unit being given "shakedown" test of approximately 25 hours on an intermittent basis by OC personnel.
- (b) Electrical alterations at [REDACTED] 25X1A6a
- 25X1A6a At [REDACTED] contractor is preparing to install switchboard and connecting feeders. At [REDACTED] 25X1A6a contractor is continuing work on circuit breaker installation and remote control system.
- (c) Additional antenna work at [REDACTED] 25X1A6a
- 25X1A6a Letter of authorization and plans and specifications have been prepared for construction of 4 antenna bases and will be forwarded to [REDACTED] as soon as authorization is signed by Chief, IC.
- (d) Record Center Bldg. at [REDACTED] 25X1A6a
- Work progressing satisfactorily.
- 25X1A2g (2) [REDACTED]
- Acceptance and authorization to proceed with construction based on lowest bidder has been submitted to DD/A for approval.

- 2B -

(3)



25X1A2g

Instructions for installing fire detection and alarm systems and instruction for compressed air piping system for processing equipment prepared and transmitted to Field.

SECRET

Approved For Release 2001/08/02 : CIA-RDP78-03991A000400050024-6

- 3 -

b. Real Estate:

- (1) Amendment to Contract for Electric Service, [REDACTED]

FOIAb3b1
FOIAb3b1

The Power Company's proposal for insurance covering liabilities arising from Government-owned filters installed on the company's poles is unacceptable. The Company informed that the Agency cannot assume liability arising from such filters when same are installed, maintained and controlled by the Company.

- (2) Housing, [REDACTED]

25X1A6a

SR Division requested to furnish explanation for the differences in rental rates presented in the staff study requesting approval for Agency-provided quarters and the rental rates furnished by the field relative to establishing rentals on Agency-provided quarters.

25X1A

- (3) Re-Write of [REDACTED]

Work on the subject Regulation was continued during the week.

- (4) Amendments or Changes to Public Law 110:-

Suggested amendments or changes to Public Law 110 were forwarded to Chief, Administrative Staff/ LO.

25X1A6a

- (5) Miscellaneous Improvements, [REDACTED] (FE):-

Approval granted for miscellaneous improvements relative to moving of [REDACTED] to subject Station. Cost of such improvements estimated at approximately \$7,832.00.

25X1A6a

25X1A6a

- (6) Office Space, [REDACTED] (FE):-

Pursuant to a request from the Field, authority was granted for the Chief of Station to arrange for the acquisition of approximately 2600 sq. ft. of office space in the proposed new wing of [REDACTED]. Rental of such space estimated at approximately \$3,020.00 plus cost of utilities and maintenance.

25X1A6a

- (7) [REDACTED]

25X1C4a

Approved For Release

SECRET

-4-
SECRET

18 November 1954

3C - Space, Maintenance and Facilities

a. Utility Wiring and Air Conditioning Contract:

Final inspection of package unit installations to take place this week. Installation of new transformer at Building [REDACTED] was begun 11 November 1954. 25X1A

b. FI/STD - Commo - Electrical Work and Air Conditioning, Building [REDACTED] 25X1A

Complete electrical service has been completed for Staff D, Commo. Air conditioning units and cooling towers have not been received by PBS Group Forces.

c. Request of DD/P for Additional Space:

A memorandum was forwarded to Chief of Administration, DD/P advising him that it would cost approximately \$14,500.00 to move the External Language Division from Tempo I Building to Tempo [REDACTED] Building. Chief of Administration, DD/P, indicated that he would contact the Director of Training relative to relocation in Tempo [REDACTED] Building. 25X1A

d. [REDACTED] -- Relocation to Another Building:

Memorandum was received by Chief, TSS, wherein it was proposed that FED be moved to the [REDACTED] This building was inspected by representatives of TSS, Security Office and the Space, Maintenance and Facilities Branch on 16 November 1954. TSS representatives indicated that additional study was required before a final decision could be rendered.

25X1A6a

25X1A6a

e. Recreation and Services Building - Alterations:

1. Except for removal of debris, which was left by the contractor the alterations project for OTR is 100% complete.
2. A job order was forwarded to PBS Group Forces to cover cost of alterations requested by Procurement Division, Logistics Office. The Group Superintendent has been requested to expedite alterations.

CONFIDENTIAL

-5-
SECRET

25X1A6a

18 November 1954

3C - Space, Maintenance and Facilities

f. 

1. Air conditioning and heating alterations remain approximately 90% complete. Main electrical breaker has not been received. Proposal from contractor covering increased transformer service expected to be received this date. All air conditioning and heating units installed under contractor has been tested and approved.
2. Securing of Pressroom by PBS Group Forces is approximately 80% complete.
3. Job order in the amount of \$6100.00 has been forwarded to PBS covering cost of developing sound laboratory.

g. Agency Telephone Survey:

The survey team resumed its activity in the Logistics Office after encountering some delay attributable to increased normal work load.

h. Emergency Power for DD/P Suite, Tempo L:

This project will be started by PBS Group Forces as soon as necessary electrical material has been received.

i. Moves:

1. Completed during past week:

Commo within Alcott Hall, 12 November.
ORR within Tempos M and Que Buildings, 15 November.

2. Tentative for coming week:

DEP/FE (partial) within Tempo J Building, 18 November.
DDP/SR (partial) within Tempo J Building, 19 November.
DDP/PP (partial) within Tempo L Building, 22 November.
ORR (partial) within Tempo M Building, 23 November.

25X1A9a


Chief,
Real Estate and Construction Division